

Attachment G

CERTIFICATE OF COMPLIANCE - TRAINING STANDARDS PROGRAM

The City of San José Municipal Code Section 25.11, Airport Living Wage and Labor Standards, provides that the San José Mineta International Airport (“Airport”) must implement a Training Standards Program. The Airport has adopted the Training Standards Program to enhance security, safety and customer service at the Airport.

The undersigned Airport Business submits this certificate in acknowledgment that it is compliant with all requirements of the Training Standards Program including:

1. All Covered Employees as defined in Municipal Code Section 25.11, have completed the minimum required training modules based on their security badge, their work role, work location, and contact with passengers. Required Training modules include:
 - a. SJC General Training Modules
 - b. Airport Security Badge Training
 - c. Role Specific Training Modules (or have received exemptions for the Customer Service and Assisting Persons with Disabilities Training.)

2. Airport Business is maintaining Training Records to provide evidence their employees, contractors and vendors are compliant with the training requirements. The training records include the employee’s name, job function, date the employee began working at the Airport, date employee is no longer at the Airport, and the date of each required training class. Records are available to the City of San José for purposes of auditing for compliance.

Company Name	Signature of Authorized Representative
Address	Type or Print Name & Title
Phone	Date
Email Address	

Measurements of Program Value - Statement of Training Success

As a result of the Training Standards Program, has your company experienced any measurable improvements in the following?

Productivity Y / N	Customer Service Y / N
Safety Y / N	Employee Turnover Y / N

Please attach a brief explanation regarding your answers.