

Dear San Jose Mineta International Airport Community,

Effective October 1, 2026, Vector Airport Systems (“Vector”) assumed the billing and collection of landing fees on behalf of San Jose Mineta International Airport (“KSJC”).

“Landing fees” is a commonly used term that refers to aircraft operating fees. **Landing fees for KSJC are currently charged using the time of arrival.**

Vector will assess and bill fees in accordance with the Airport’s established Landing Fee schedule (available upon request). Please note that landing fees are calculated using the aircraft’s FAA-certified MLW.

Vector transmits a monthly invoice to an aircraft’s registered owner or management company after the conclusion of each month. Vector offers a self-service web portal for convenient online bill payments and account management at <https://operator.planepass.com>.

Vector’s self-service web portal allows operators to:

- 1)** Make credit card, ACH, and eCheck payments
- 2)** Update account information including email and postal mail addresses
- 3)** View airport fee structures, Authorization to Bill letters, and W9
- 4)** Enroll in electronic invoicing
- 5)** View account history

For billing questions or concerns, please contact Vector’s PLANE PASS® billing service team at billing@vector-us.com or (888) 588-0028 Opt. 01.

- *Vector’s office hours are M-F, 9am ET – 7pm ET with most US federal holidays observed*

The Airport’s Administration Office staff may also be reached at (408) 392-3600. As noted above, further details concerning fees charged by Vector as authorized by the Airport are available at <https://www.flysanjose.com/vectorplanepass>.

Sincerely,



Austin Kennedy
Property Manager
San Jose Mineta International Airport