

Airport Access Restricted**Section 4.5.1****PURPOSE**

To close the Terminals and On-Airport Facilities to the general public and limit access to ticketed passengers, those meeting or assisting them, Airport, Airline and City personnel, and authorized individuals.

AUTHORITY

City of San Jose Municipal Code Title 25 and San Jose Municipal Code 10.20.150 and Penal Code 602.1

SCOPE OF APPLICATION

The Scope of Application is confined to the Airport's Terminals, Parking Garages, Surface Parking Lots, and AOA Perimeter Fence.

POLICY

To facilitate the business that occurs during operation of the Airport as a transit facility and in the interest of the health and safety of Airport passengers and Airport personnel, the Airport is closed to the general public. A file of events from 2023 thru 2024 that have impacted the use of the airport as a transit facility and the health and safety of Airport Passengers and Airport personnel can be obtained by contacting the Airport Operations Deputy Director. Entry to the Airport is only allowed to the following individuals:

- Ticketed airline passengers arriving at, in transit through, or will be departing from the Airport as an airline passenger within twenty-four (24) hours, as evidenced by a valid travel itinerary, ticket, or boarding pass matching the person's valid identification; or
- Persons meeting (person is awaiting the arrival of a traveling passenger due to arrive within two (2) hours, or within four (4) hours if the passenger's travel has been delayed), accompanying, or assisting ticketed airline passengers (airline check-in counters and federal passenger security screening will be open depending upon flight schedules for each terminal), as evidenced by verifiable flight and/or travel information; or
- Person whose employment requires their presence as evidenced by verifiable employee identification; or
- Persons engaging in permitted commerce at the Airport; or
- Persons conducting an activity for which a permit has been issued by the Airport; or
- Other individuals specifically authorized by the Director of Aviation to enter and be present; or
- Persons waiting for or escorting an individual engaged in the activities enumerated in this subsection.

Persons remaining beyond 30 minutes within the area defined within the Airports terminals, parking garages, surface parking lots, and AOA perimeter fence, who do not

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meet the criteria defined within this subsection will be treated as a trespasser in accordance with City of San Jose Municipal Code 10.20.150.

Under Penal Code 602.1, the Airport prohibits interference with Airport Operations, which is defined as -

- a) It shall be unlawful for any Person, singularly or in association with others, to interfere with any lawful business carried on by the employees of the Airport by obstructing or intimidating any other Person or Persons from use and enjoyment of the Airport and its facilities or any part thereof for the purposes of the Airport or of transacting business with the employees of the Airport.
- b) It shall be unlawful for any Person to remain in or on any public area, place or facility at the Airport in such a manner as to hinder or impede the orderly passage in or through or the normal or customary use of such area, place or facility by Persons or Vehicles entitled to such passage or use.

If an individual refuses or fails to leave the Airport or any on-Airport facility upon proper request to do so by an authorized employee of Airport Operations or SJPD-AD, SJPD Dispatch shall be notified, and the individual shall be treated as a trespasser in accordance with City of San Jose Municipal Code 10.20.150 and/or Penal Code 602.1.

DEFINITIONS

Airline Passenger	Evidenced by verifiable flight and/or travel information.
AOA	Aircraft Operations Area
AOC	Airport Operations Center
SJPD-AD	San Jose Police Department, Airport Division

RESPONSIBILITIES

San Jose Police Department, Airport Division, is responsible for ensuring safe and secure operations of the Airport terminals and on-Airport facilities.

PROCEDURES

RESPONSIBILITY	ACTION
All Employees	Contact the AOC at 277-5100 and report unauthorized persons in the Airport terminals and on-Airport facilities.
AOC	Alert SJPD to investigate any potential violations of this policy.
SJPD-AD	Conduct periodic patrols to identify any potential violators of this policy.

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Sr. Airport Operations Specialist Alert SJPD to investigate any potential violations of this policy.

Approved:



Director of Aviation



Date

