Mineta San Jose International Airport

Tenant Construction Permit Application

Form B

January 2015

PART 1: TENANT FILLS OUT

Please print clearly.
THE CONCEPT REVIEW APPLICATION FORM MUST BE APPROVED BEFORE SUBMITTING THIS APPLICATION.

PROJECT NAME and CONTACTS

Project Name		
Location		
Tenant Company Name		
Tenant Contact Leader & Company Name		
Address for Project Contact		
Project Contact Phone/ Email	*Phone*	*Email*

REQUIRED ATTACHMENTS

Please check all that apply.

- ☐ Approved Concept Review Application Form
- ☐ Planning Department Approval
- ☐ Required Sets of Plans, Specifications, Calculations *(see "Plan Set Calculation Form P" to calculate the number of sets)*
- ☐ Fee: Enter Check Amount $_____
- ☐ Asbestos Abatement Plan (if asbestos identified)
- ☐ List of all contractors and subs with phone #'s/contacts
- ☐ Security Plan
- ☐ Environmental Documents or Letter of their Status

SIGNATURE OF TENANT CONTACT_____ **DATE** _____

Submit <u>original *and* 3 copies</u> of this application and Required attachments to the Airport Property Manager.

Office Use Only

Date Application Received:			
Requires Public Works Review:	☐ Yes	☐ No	If yes, date sent to Public Works: _____
Requires Fire Dept. Review:	☐ Yes	☐ No	If yes, date sent to Fire Dept.: _____
Requires Environmental Review	☐ Yes	☐ No	If yes, date sent to Environmental: _____
Requires Building Dept Review	☐ Yes	☐ No	If yes, date sent to Building Dept: _____
Pre-Construction Meeting Date:	_____		

Signatures *Date*

Approvals: Project Manager _____

Property Manager _____

Notice to Proceed

☐ Yes ☐ No Airport Architect _____