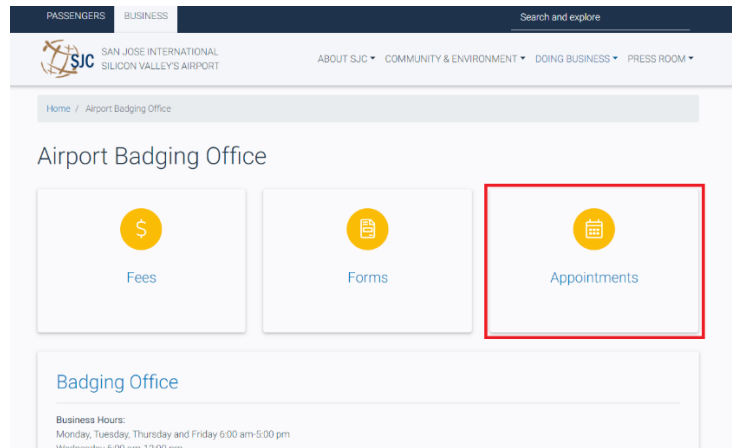


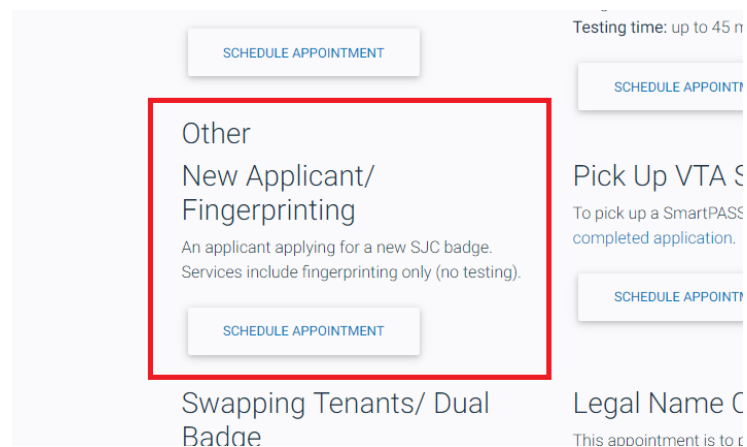
SJC GA West Initial Badging Procedures

The process to obtain a badge requires **two appointments**. You'll need an initial New Applicant/Fingerprinting appointment followed by a Non-SIDA Badge Testing appointment. The testing appointment should be made at least four days after the first to allow time for your background check to come in, but allowing a week is best practice.

1. Navigate to the Badging Office main page: <https://www.flysanjose.com/business/sjc-badging-office>
2. Select the "Appointments" tile.



2. Scroll down to find the "Other New Applicant/Fingerprinting" area and select "Schedule Appointment" for the first appointment.



3. Scroll down to find the “Non-SIDA Badge Testing” area and select “Schedule Appointment” for the second appointment.

A screenshot of a web page titled "Airport Badging Appointments". The page lists several testing options, each with a "SCHEDULE APPOINTMENT" button. The "Non-SIDA Badge Testing" option is highlighted with a red rectangular box. The options are:

- Testing**
 - SIDA Badge Test**: Testing is required every 2 years. Testing time: up to 2 hours. Appointment includes fingerprinting.
 - SIDA Badge Test with Ramp Driving**: Testing is required every 2 years. Testing time: up to 2.5 hours. Appointment includes fingerprinting.
 - SIDA Badge Test - First Alarm, MAOP or Translation**: Annual testing is required. Testing time: up to 3 hours. Appointment includes fingerprinting.
 - Public Badge Test**: Testing is required every 2 years. Testing time: up to 1 hour.
- Sterile Badge Test**: Testing is required every 2 years. Testing time: up to 1.5 hours. Appointment includes fingerprinting.
- Non-SIDA Badge Testing** (highlighted): Testing is required every 2 years. Testing time: from 40 minutes (City GA Tenants only) to 1.5 hours (all other tenants).

4. Follow the calendar and make appointments that fit your schedule. Once you have your appointment dates and times please notify your GA West representative. For the first appointment, you will need to bring two forms of ID such as a Driver’s License and Passport/Birth Certificate. Contact the Badging Office at (408) 392-1100 for a full list of approved documents.