

# *Memorandum*

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**TO:** AIRPORT COMMISSION

**FROM:** Cary Greene  
Airport Planner

**SUBJECT: Status Report on Proposed Amendment to the Airport Master Plan**      **DATE:** 10/25/19

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The adopted Airport Master Plan, as amended over time, currently serves as the City's long-range development guide to airport facility development through the year 2027. In the fall of 2018, the Airport Department formulated the next proposed amendment to update the Airport Master Plan for the following purposes:

- extend the planning horizon and associated aviation demand projections out to the year 2037;
- incorporate the airfield safety and reconfiguration projects recommended in the Runway Incursion Mitigation/Design Standards Analysis ("RIM") Study; and
- modify various landside improvement program projects to adequately serve 2037 demand.

Under the San Jose Municipal Code (Chapter 25.02, Part 3), the scope of the proposed update constitutes a "major amendment", the approval process for which includes review by the Airport Commission at a public hearing to consider an advisory recommendation to the City Council.

Pursuant to the California Environmental Quality Act (CEQA), the City is preparing a new Environmental Impact Report (EIR) to evaluate the potential environmental impacts of the proposed Master Plan Amendment (to replace the existing Airport Master Plan EIR). The EIR preparation is a lengthy process that must be completed prior to City Council action on the proposed Master Plan Amendment.

The Commission had received the City's official EIR "Notice of Preparation" in December 2018. Later this fall, the City will issue the formal "Draft EIR" for a minimum 45-day public review and comment period, after which the City will assess and respond to the comments submitted and prepare a proposed Final EIR for City Council certification.

Given that the Draft EIR will not be publicly available until after the November 4<sup>th</sup> Commission meeting, staff is deferring the Commission review and public hearing on the proposed Airport Master Plan Amendment until either the next regularly-scheduled Airport Commission meeting in February 2020, or at a special meeting of the Commission before February.