

NORMAN Y. MINETA
**San José International Airport
Commission**

Special Meeting Agenda

April 3, 2017

6:00 p.m.

Commissioners:

Julie Matsushima, Chair
E. Ron Blake, Vice Chair
Abhay (AJ) Borade
Dan Connolly
Tom Cruz
Raymond Greenlee
Catherine Hendrix
William Highlander
Stephen McMinn
Mark Schmidt
Richard Terrill

James Webb, Jr., Assistant to the Director
for Government & Legislative Affairs (Commission Secretary)

Darleen Yamaki, Administrative Assistant

NORMAN Y. MINETA
SAN JOSE
INTERNATIONAL
A I R P O R T



CITY OF
SAN JOSE
CAPITAL OF SILICON VALLEY

INFORMATION REGARDING AIRPORT COMMISSION AGENDA PROCEDURES

REGULAR MEETINGS

Regular meetings of the Airport Commission are held on the second Monday of one calendar month each quarter at 6:00 p.m., at the San Jose International Airport Office, 1701 Airport Blvd, Suite B-1130, San Jose, CA unless special circumstances cause relocating to another site.

PUBLIC MEETING REQUIREMENTS

The Airport Commission meetings are subject to the Brown Act, a California law governing public meetings and the City of San Jose Consolidated Open Government and Ethics Provisions (City Resolution No. 77135). Under the Brown Act, the members of the Airport Commission may not address or discuss matters unless such matters are listed on the agenda and properly noticed.

ADDRESSING THE COMMISSION ON AGENDA ITEMS

If you wish to address the Commission on an item which is listed on the agenda, you may be heard at the time the item is discussed by the Commission by filling out a Request to Speak card and submitting it to the Commission secretary. Request to Speak cards are located on the table by the entrance to the meeting room. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Commission.

Agenda items will be heard in the order listed unless a request for a variation in the order is approved by the Commission when it adopts the Orders of the Day.

Under the Commission's rules, the Commission Chair may limit your time to speak.

PUBLIC COMMENT (FOR ITEMS NOT ON THE AGENDA)

If you wish to address the Commission on an item which is not listed on the agenda and is within the Commission's subject matter jurisdiction, the Commission will listen to your matter under "Public Comment," but will not be able to discuss or take action on your matter. Therefore, any requested action may be deferred to a subsequent meeting. Please fill out a Request to Speak card in order to be recognized by the Commission.

PLACING MATTERS ON COMMISSION AGENDAS

Please contact the Office of the Director of Aviation at (408) 392-3611 if you have any questions concerning Airport Commission agendas and meetings.

REVIEWING COMMISSION PACKETS

Copies of agenda items and reports may be examined at www.sanjoseca.gov and www.flysanjose.com or at 1701 Airport Blvd, Suite B-1130, until 5:00 p.m. on the day of the Commission meeting, after which time they will be made available at the Commission meeting.

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

The City of San Jose does not discriminate on the basis of race, color, religion, national origin, sex, disability, age, or sexual orientation in employment or the provision of any services or programs.

AMERICANS WITH DISABILITIES ACT STATEMENT

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call Darleen Yamaki at (408) 392-3611 as soon as possible, but at least three business days before the meeting/event.

**NORMAN Y. MINETA
SAN JOSE INTERNATIONAL AIRPORT
SPECIAL COMMISSION MEETING**

SPECIAL MEETING AGENDA

**Monday
April 3, 2017
6:00 P.M. – Special Commission Meeting
1701 Airport Blvd, Suite B-1130
San José, California**

CALL TO ORDER/ROLL CALL

1. GENERAL BUSINESS

Discussion and Action

- 1.1 Presentation regarding Hearing Procedures for Airport Commission Administrative Citation Appeals
- 1.2 Conduct a hearing on appeal of the decision of the Director of Aviation of the Norman Y. Mineta San José International Airport to Issue Administrative Citation No. 2016-33-3208 – Southwest Airlines
- 1.3 Conduct a hearing on appeal of the decision of the Director of Aviation of the Norman Y. Mineta San José International Airport to Issue Administrative Citation No. 2017-33-3363 – Southwest Airlines

2. OLD BUSINESS

- 2.1 Adoption of Updated Commission By-Laws

3. ANNOUNCEMENTS

- 3.1 Change of Meeting Date from June 5 to May 8

4. PUBLIC COMMENTS

(NOTE: Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. If a matter is not listed on the printed agenda, the Commission may listen to the matter but will not be able to discuss or take any action at this meeting but the Commission may refer the matter to the Director or place it on a future agenda. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum. However, the time limit is at the discretion of the Chair of the meeting and may be limited when appropriate.

Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Commission. Persons wishing to address the Commission are requested to fill out a "Citizen's Request to Speak" card, which are available on the table by the entrance.)

5. ADJOURNMENT