

San Jose Mineta International Airport
CONTRACTOR BADGE EXTENSION AUTHORIZATION FORM

PART 1: TO BE COMPLETED BY APPLICANT

Employee Badge Number:					
Period of Extension Being Requested:	<input type="checkbox"/> 6 mo	<input type="checkbox"/> 1 yr	<input type="checkbox"/> 1.5 yr	<input type="checkbox"/> 2 yrs	
Last Name:		First Name:		MI:	
Employer/Sponsor - Division:					
Contractor/Vendor Company:					

PART 2: TO BE COMPLETED BY CONTRACTOR/VENDOR

Contractor/Vendor certifying for the above employee -

As an Authorized Representative I certify that the above named applicant has a need for the requested extension. I accept responsibility for retrieving the ID Badge at the time of project completion or the employees' termination. Additionally, I will **SUSPEND** the employees badge at termination or should he/she disclose any conviction of any disqualifying criminal offenses. I will return the badge PROMPTLY to the San José Badging Office.

Contractor/Vendor (Please Sign): _____
Please Print Name of Contractor/Vendor: _____ Date: _____
Contractor/Vendor Phone Number: _____

PART 3: TO BE COMPLETED BY AUTHORIZED SIGNATORY

Airport Sponsor/Tenant certifying for the above Contractor/Vendor -

As an Authorized Signatory on file with the San José International Airport, I certify that the above named contractor/vendor has a need for the above requested extension. I accept responsibility for ensuring that the above contractor/vendor complies with the above stated requirements. Additionally, I will recover all outstanding badges from the contractor/vendor upon the termination of their contract.

Authorized Signatory (Please Sign): _____
Please Print Name of Auth Signatory: _____ Date: _____
Authorized Signatory Phone Number: _____

PROJECT INFORMATION (If applicable)

Project Name _____ Notice of Work # _____

Project Start and Ending Dates:

Start Date: _____ End Date: _____
Month/Year Month/Year

Please Note: No extensions will be given for the initial badge. Extension can ONLY be given on a renewal badge and maximum extension is up to 2 yrs from their most recent test date.

